

**MONTROSE DATA PROTECTION AND RECOVERY SOLUTIONS
DATA RECOVERY WORKSHEET**

Contact Name:			Company Name:
Contact Phone(s):			Physical Address:
Contact Email/URL:			City/State/Zip:
Manufacturer Name:	Model Number:	Serial Number:	Drive Interfact (circle one): ATA-IDE/SATA/SCSI/ISB/FIREWIRE
			Drive Format (circle one): FAT16/FAT32/NTFS
Storage capacity (total/circle):		/MBytes/GBytes/TBytes	What is the operating system(s):
# of partitions and type(s):			Approximately how much data is on drive:
Is data encrypted? Using what software?:		Is this drive your only source of data?	
Please describe the problems with this media including noises, odors, error messages and incidents leading up to failure or loss:			
Please identify any applications, databases, utilities that were in use at the time of failure or loss:			
What recovery attempts have been made thus far - list any software used or methods attempted:			
Please list the most critical data needed including applications, directories and file names:			
Please list any user accounts or profiles, passwords and encryption keys:			
Please describe your current backup procedures:			